

Extraordinary Board Meeting

**Tuesday 21 October 2014, Time 19.00
Board Room, University Hospital Galway**

Present:

Dr John Killeen, Interim Chair (JK)
Mr Zubair Javeed, Non Executive Director (ZJ)
Dr Jim Browne, Non Executive Director (JB)
Mr Gerry McManus, Non Executive Director (GMM)
Ms Phyllis MacNamara, Non Executive Director (PMN)
Ms Sharon Moohan, Non Executive Director (SM)
Dr Brendan Day, Non Executive Director (BD)
Mr Bill Maher, Group CEO (WEM)
Ms Colette Cowan, Group Director of Nursing and Midwifery (CC)
Mr Maurice Power, Acting CEO/Chief Financial Officer (MP)
Mr Tony Canavan, Group Chief Operating Officer (COO)
Ms Fiona McHugh, Secretary, (FMH)

Apologies:

Mr Colam O Neill, Non Executive Director (CON)
Dr Pat Nash, Group Clinical Director (PN)

Agenda Item	Discussions / Comments	Action
1	Minutes of Board Meeting/ Declaration of Interest	
	<p>Minutes of Board meeting of the 29 September were approved on the proposal of Phyllis MacNamara and seconded by Gerry McManus.</p> <p>The action points were reviewed and updates were provided by the CEO and Chair in relation to Hospital Groups and Letterkenny Flooding.</p> <p>The Chairman reported that on 30 September he along with some representatives of the Board met with Minister for Health Mr Leo Varadkar. This was a very productive meeting and the Minister has accepted an invitation to meet with Board Members in December to further strengthen Hospital Groups.</p> <p>The CEO reported that a consultation meeting had taken place with local representatives regarding the flood defences at Letterkenny General Hospital. It was reported the publication of report regarding Flood Defences at Letterkenny General Hospital is expected to be completed in early November in conjunction with HSE Estates and Donegal County Council.</p> <p>Conflict of interest Declaration : No Declaration of Interest made</p>	

2	Executive Handover	
	The summary of operational risks as requested at the Board Development Day on the 8 October (54/2014) was presented to the Board by Mr Maurice Power and each risk identified was discussed in significant detail.	
3.	Draft 5 Year Strategy Plan	
	The latest draft of the Group's 5 year Business Strategy, prepared in consultation with Ernst and Young was presented to the Board by Mr Tony Canavan and discussed in significant detail. The Board Members agreed to forward any comments and feedback before 28 October 2014 to Mr Canavan for inclusion.	ALL
4.	Public Board Meeting	
	The latest draft agenda (56/2014) and Media Plan for forthcoming Public Board Meeting was considered and approved. The Board members agreed that in the event of any interruptions from the floor that the Board meeting would be adjourned and would proceed in private.	JK /WEM
5.	Appointment of CEO	
	The latest draft of the Job description for CEO appointment circulated prior to the meeting was discussed in detail. Following considerable discussion regarding term of office and recruitment process the Board requested the Chair to write to the DOH to consider a 5 year term of office to deliver the Boards objectives and that the Board is represented on the appointment Board for the CEO appointment.	JK
6.	Any other Business	
	<p>The following updates were provided to the Board Members:</p> <ul style="list-style-type: none"> • Ms Phyllis MacNamara briefed the Board on the Arts Trust Committee and advised that excellent progress had been made. • Mr Bill Maher briefed the Board on progress regarding MOU between Groups and HSE and agreed to circulate through the Chair for comments and feedback. • €245 Million to be invested in Five New World-Class SFI Research Centres in Ireland and agreed to circulate for information. • Mr Maurice Power requested that any outstanding Declaration of Interest not submitted be returned by the end of the month. • Capital Funding for 75 bedded Ward block on UHG site approved in principle 	WEM FMH NED's
7.	Date of Next Meeting	
	Public Board Meeting Wednesday 19 November 2014 -17.00 Staff Restaurant UHG, Galway	

SIGNED DIRECTOR: _____

DATE: _____

Interim Chair of Board