

**Emergency Board Meeting**  
**West /North West Hospitals Group**  
**Monday, 16 June 2014 2 pm – 4 pm**  
**Board Room, UHG, Galway**

**Members Present:**

Dr John Killeen, Interim Chair (JK)  
 Mr Bill Maher, Group CEO (WEM)  
 Mr Gerry McManus, Non Executive Director (GMM)  
 Ms Phyllis MacNamara, Non Executive Director (PMN)  
 Dr Brendan Day, Non Executive Director (BD)  
 Ms Sharon Moohan, Non Executive Director (SM)  
 Mr Colam O Neill, Non Executive Director (CON)  
 Ms Colette Cowan, Group Director of Nursing and Midwifery (CC)  
 Dr Pat Nash, Group Clinical Director (PN)  
 Mr Maurice Power, Chief Financial Officer (MP)  
 Mr Tony Canavan, Group Chief Operating Officer (COO)  
 Ms Fiona McHugh, Secretary, (FMH)

**Apologies:**

Dr Jim Browne, Non Executive Director (JB)  
 Mr Zubair Javeed, Non Executive Director (ZJ)

Agenda Item	Discussions /Comments	Action
	At the outset of the meeting Dr John Killeen placed on record that the Non Executive Directors present had a short meeting and were agreeable for him to Chair this meeting and endorsed agenda as previously circulated.	
<b>1</b>	<b>Chair Resignation / Update</b>	
	<p>Dr John Killeen, Interim Chair addressed the Board and placed on record the Non Executive Directors surprise at the resignation of Mr Noel Daly as Chair of West North West Hospital Group and went onto acknowledge the enormous contribution he had made since his appointment as Chair. He outlined the significant work Mr Daly had done to date in taking forward the Group which would not have been achieved without his strategic vision and leadership skills. Dr Killeen also conveyed the Non Executive Directors shock and dismay on hearing of his resignation.</p> <p>Mr Bill Maher CEO on behalf of the Executive Team placed on record his thanks and appreciation to Mr Daly for his enormous contribution to the Group and wished Noel every success in the future.</p>	
<b>2.</b>	<b>Appointment of interim Chair</b>	
	The Non Executive Directors appointed Dr John Killeen as Interim Chair of Board until the 2 September 2014. Following discussion it was agreed that it was important to put a communication strategy in place and it would be business as usual for the Board pending the appointment of a Chair through the Public Appointments Service	

	Agreed to notify DOH and HSE of interim arrangements and issue an internal and external communication.	<b>WEM</b>
<b>3.</b>	<b>Declaration of Interest</b>	
	Mr Maurice Power circulated Statutory Instruments S.1. no 582 of 2012 to Non Executive Directors.  All agreed to establish a register of interests address and to bring to next audit Committee. Mr Maurice Power to coordinate.  Agreed that Conflict of Interest will be included as an agenda item at the start of each Board Meeting and formally minuted.	<b>MP</b>  <b>JK</b>
<b>4.</b>	<b>July Board Meeting</b>	
	Agreed to proceed with Board meeting of the 1 July 2014 as scheduled	<b>JK</b>
<b>5.</b>	<b>Maternity Service Review</b>	
	The Board discussed the planned next steps regarding the Maternity Service Review. The CEO reminded the Board that we were mandated to undertake review and our responsibility to provide safe, appropriately staffed and sustainable service. It was agreed that the report has met its objectives to:  1) Determine the current “as is” situation across the 5 maternity units. 2) Identify and evaluate best practice in terms of service delivery and clinical pathways. 3) Identify theoretical options for possible service reconfiguration options and Board recommendations on governance models and further engagement required before any decisions are taken.  Given that the National Review is now underway and likely to be complete by December 2014 the Board agreed to await the outcome of this review before proceeding further locally to ensure we are consistent with national direction of travel. The CEO will write to DOH to outline this position and our concerns regarding sustainability of services and offering our participation in the national review.	<b>WEM</b>
<b>6.</b>	<b>Any other Business</b>	
	Agreed to include all future procurement as a separate agenda item under CFO Report.	

SIGNED DIRECTOR: \_\_\_\_\_  
Interim Chair of Board

DATE: \_\_\_\_\_