

Board Meeting

Roscommon University Hospital 13th July 2016

Present

Non Executive Directors

Dr John Killeen, Interim Chair (JK)
Ms Sharon Moohan, Director (SM)
Mr Gerry McManus, Director (GMM)
Dr Jim Browne, Director (JB)
Mr Zubair Javeed, Director (ZJ)
Dr Brendan Day, Director (BD)

Executive Members

Mr Maurice Power, CEO (MP)
Dr Pat Nash, Group Clinical Director (PN)
Ms Ann Cosgrove I/ Chief Operational Officer (AC)
Mr Tony Baynes, I/Chief Financial Officer (AB)
Ms Jean Kelly, I/ Group Director of Nursing and
Midwifery (JMK)

Apologies

Ms Phyllis MacNamara, Director (PMN)
Mr Tony O’Gorman, Secretary, (TOG)

In Attendance

Mr Michael Moloney , Communications
Ms Caitriona Meehan, Communications
Ms Goda Faherty, Secretary (GF)

Non Attendance

Mr Colam O Neill, Director (CON)

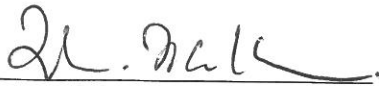
Agenda Item	Discussions / Comments	Action
1.	Apologies/ Minutes of Board Meeting/ Declaration of Interest	
	Minutes of Board meeting 8/6/16 were approved on the proposal of Mr Gerry McManus and seconded by Mr Jim Browne. Conflict of Interest Declaration: No Declaration of Interest made.	
	Matters Arising and Review of Action points	
	Clinical Strategy Project Following a request by the Board, a workshop will be set up for the same date as the September Board meeting, as the Project will have more clarity at that point.	PN

Matters Arising and Review of Action points (continued)	
	<p>DEXA Scanning Some complications were noted around availability of DEXA Scan due to difficulties in hiring qualified staff. The issue is being dealt with by the NRS. The geographical location of patients on the waiting list will also be reviewed. It was noted that the waiting list is managed and validated and is up to date.</p> <p>Catheterisation Labs SUH Meetings are now arranged in relation to investigating the feasibility of providing a managed service and associated consumables in SUH. Thereafter a proposal will be forwarded to National Office for review and approval.</p> <p>GUH The Group has met with HSE-W Estates in relation to existing GUH Catheterisation Labs which are not fit for purpose. Concern was expressed over a lack of adequate contingency funding for service and repair of existing equipment.</p> <p>Chief Academic Officer GMM requested update from Academic Officer – planned for the September Board Meeting.</p>
2.	Chairperson
	<p>Chairman's Update (verbal) The Chair advised Board members that he and the Group CEO have a meeting scheduled with the Minister for Health on the 14th July 2016. Copies of the briefing document for the Minister was circulated to the Board.</p> <p>MP informed that the current Board Members are to be reappointed until the end of October 2016.</p> <p>During the ministerial meeting, the Chair will highlight the difficulties in autonomy within the current structure and that both the Board and the Executive want to develop the Board's role further. The Chair has requested a meeting with the Minister, to facilitate the Saolta Board in sharing their experiences gained over the previous 4 years.</p> <p>The Board noted that the National University of Ireland provide a model structure which could be modified and adopted for the Group and also that Saolta could be used as the exemplar for the move towards independent Hospital Groups.</p> <p>It was noted, for example, that audit recommendations are now implemented more effectively since the introduction of the Board Audit Committee.</p>
3.	Chief Executive Officer
	The Chief Executive Officer report (36/2016) circulated prior to meeting was taken as read.

	<p>A discussion took place in relation to resources and staffing levels across the Group. The CEO advised that, with the implementation of activity-based funding (ABF), the Group would need to compare actual costs against ABF and make the appropriate decisions regarding service levels.</p>	
4.	<p>Chief Clinical Director</p> <p>The Chief Clinical Director report (13/2016) circulated prior to meeting was taken as read.</p> <p>Scientific Management Practices for Patient Flow - Proof of Concept Programme</p> <p>Galway was chosen as the pilot site for this project. Dr Nash has asked for this project to be Group-wide as there are a number of issues around patient flow between hospitals. GE Healthcare are providing external expertise to the Programme.</p> <p>ED Capacity</p> <p>Currently the usage of trollies is down significantly (not including this current week). GUH is now restricted to 5 homecare packages a month which has negatively impacted discharge rates.</p> <p>It was noted that, once the new 75 bed ward block at UHG is commissioned, this would enable additional bed capacity up to a maximum of 30 beds on the UHG site. No funding for this additional capacity is currently available, but a proposal has been submitted as part of the 2017 Service Plan.</p> <p>Dr. Day advised the Board and Executives that, as a service user, the operation of the GUH MAU was excellent and requested that his feedback to be relayed on to the MAU staff.</p> <p>A separate Paediatrics ED in UHG is now in operation and this will soon include its own separate entrance for patients.</p> <p>Mr Power informed the Board that currently there is an ED analysis taking place around patients who frequently visit the ED and that meetings will be arranged with the CHO to discuss findings.</p>	AC
	<p>Portiuncula Maternity Services Review.</p> <p>The status and progress of the review was discussed. Six of the 18 cases are now complete. The Group aim to have all completed by Q4 2016. The next meeting with the families is the 7th September.</p> <p>FOI</p> <p>The Board were informed that the risk registers for all sites were requested by a national newspaper.</p>	
6.	<p>Chief Financial Officer Report</p> <p>The Chief Financial Officer report (38/2016) circulated prior to meeting was</p>	

	<p>taken as read and the following updates were provided:</p> <p>On the 4th July a letter was received from Liam Woods' office in relation to the May spend on pay within the Group. Due to controls currently put in place by the Group, savings of approximately €1 million have been achieved.</p> <p>It was noted by Mr McManus that there is now a difference in patient-related income in SUH. The level of patients attending with private health insurance has reduced.</p>	
7.	Chief Operating Officer	
	<p>The Chief Operating Officer (COO) report (39/2016) circulated prior to meeting was taken as read and the following updates were provided:</p> <p>It was noted that there is an increase in the overall waiting lists for the Group. A sustainable plan needs to be developed alongside the clinical strategies project for at least 2 to 3 years.</p> <p>Discussion arose around the NTPF. It was noted that less complex procedures are dealt with through this but that the more complex patients remain on the waiting list.</p> <p>There was discussion around the introduction of Activity Based Funding (ABF) and that patients will be assigned case mix units which will show the complexity of cases. This is in the early stages of design.</p> <p>A proposal to develop a rehab unit for GUH will be reviewed next year.</p> <p>The introduction of a service managed system for the Labs is saving the Group €900,000 pa.</p>	
8.	Any other Business	
	<p>The following additional updates were provided</p> <p>At the next Board meeting (14th September) there will be time set aside for a presentation on the Clinical Integration Project.</p> <p>Alternative dates are to be circulated from Mr Power's office if the 14th September is unsuitable.</p> <p>Dr Killeen and Mr Power to inform the Board of any proposed dates issued from the Minister's office in relation to a meeting with the Saolta Board.</p> <p>Ms Meehan informed the Board of the work underway in relation to providing a 'positive feedback' segment on the Saolta website. Noted that positive feedback is currently being submitted to the Group via emails. Ms Meehan will update the Board in September.</p> <p>A date is being arranged for an update meeting with the Chief Academic Officer for the Group, at Mr McManus' request.</p>	<p>TOG</p> <p>TOG</p> <p>CM</p> <p>PN</p>
9.	Date of Next Board Meeting	
	Wednesday 14 th September 2016 2-4pm, Clarion Hotel Sligo.	

SIGNED DIRECTOR:



Dr John Killeen
Interim Chair of Board

DATE: _____

